

Comprehensive Program Review Report



Program Review - Art

Program Summary

2021-2022

Prepared by: Adam Boggs, Charles Neuman, Matthew Rangel and Allyson Sullivan

What are the strengths of your area?: The Art Department offers a robust educational, academic and skill development program that supports our students' various academic, workforce and life goals, including transfer to four-year programs. Currently, we offer an AA in Art, AA-T in Studio Arts and an AA-T in Art History. Each year, several students transfer to four-year universities in California and nationally. Our unit prepares students with the foundation skills and course work needed to be successful for transfer or entry level vocational opportunity. Our student focused curriculum, Printworks club, art gallery, library gallery space and faculty collaborate to promote opportunities to connect to other art students, institutions, professional artists, exhibits, guest lectures and club activities.

A few highlights from the 2020-2021 academic year are as follows:

Both the Art Department and Graphic Design Department are proud to welcome Adam Boggs as a full-time temporary faculty. This position is funded through a Strong Workforce Grant. Adam brings a wealth of knowledge and experience to COS with his work experience in the industry, both as a photographer and digital artist with Chicana feminist muralist Judith Baca's Digital Media Lab.

Adam has observed our current curriculum, is making updates, and will grow digital media courses in both programs. Adam's insight has already yielded some great feedback and conversations since the start of the Fall semester. These observations will be mentioned in the "What Areas Need Improvement?" section of the program review summary.

In his second year as a full-time faculty member, Charles Neumann shared his expertise and input in numerous ways that have been beneficial to our unit. He updated curriculum, authored student learning outcomes, measured the outcomes, updated the Studio Arts AA-T, attended faculty meetings and served as a mentor in online educational practices.

In November 2021, Julia Welles, the Director of Admissions from the Kansas City Art Institute virtually visited COS, and provided valuable advice on transfer and about being an artist in general. As a recruitment tool, Ms. Welles met virtually with 10+ students one-on-one to discuss their portfolios, provide feedback and encourage students to apply to their program. For decades, numerous COS graduates have received full scholarship support enabling them to attend the Kansas City Art Institute.

The Printworks Club activities are temporarily paused due to the pandemic. For the 2020-2021 year, we were unable to invite an artist to conduct the annual summer workshop.

Awards for the year, 2020-2021 were consistent with the 2019-2020 year. AA-T Art History: improved by one more award to a total of 7 in 20/21. The graduation rate was 21.9% AA Art: had 0 awards, down from 1 the year prior. AA-T Studio Art: stayed consistent with 22 awards. The graduation rate was 13.4%. The Department's annual Art Advising Event was converted, by Amie Rangel and Matthew Rangel, to a Canvas module that was shared with the faculty to embed in their courses. The content in the module was similar to that of the in-person event. The award numbers have been consistent, but could improve in terms of percentage of awards to declared majors. This will be addressed in the Challenges section of the program review summary. In the 2020-21 year, the Art Department Faculty rearranged spaces in the studios to improve efficiency, and also to allow for more distancing between students that attended hybrid or face-to-face courses.

In the Spring of 2021, Matthew Rangel, Charles Neumann, Richard Lubben, and Byron Woods met to request and go over plans for new furniture in and outside of the studios to improve workflow and spacing of students. The result was completely replacing tables and chairs in the Printmaking, Digital, and Design studios, as well as new furniture for outside the Drawing studio and inside the gallery. Through various funding sources in 2020-21, the art department was able to update some equipment to improve health and safety issues as well as addressing some equity and equality issues. We added equipment to allow students to check out tools that were vital to student success in individual studio courses, as well as having a more similar experience online as to that of an in-person class. The department purchased 29 new DSLR cameras, additional Wacom tablets, a 3-D scanner, 3-D printer, and other digital devices. These items will help with not just teaching courses online, but also to increase the amount of technology available to be incorporated in the studio classes. This will help our program stay current and to allow for more versatility in student media options.

As part of the 2020-21 action items for the Department, Charles Neumann worked on improving safety in the 3-D studio. This included posting new or additional safety signs in the studio to not block doorways, fire extinguishers, eye wash stations, etc. Reflective stripping tape was added to the floor to ensure that access to the Sprinkler Riser room in the Lab is never obstructed. Red tape was applied to the wall at 18 inches below the ceiling, above all of the shelving in Kaweah 213A,B,C, and D. This helps set a visible barrier to not pass, in order to stay compliant with fire codes, and not obstructing any fire sprinkler heads.

Our department provides an AA-T in Art History with two western survey courses (Art 002 and Art 003) and two non-western survey courses (Art 004 and Art 005). These courses fulfill the GE requirement for the Humanities for CSU, IGETC and local GE. The courses also are a core requirement for Studio Art and Art History majors. Art 004 and Art 005 are also electives on the new AA-T in Social Justice Studies - Chicana/o Studies major.

For the 2021-2022 academic year, our department will input a new Survey of Asian Art course to expand our curriculum and provide an additional opportunity for students to fulfill a lower division requirement for an Art History major.

Art Appreciation (Art 001) is a vital part of our GE requirement series. Between 2018-2021, the success rates for Art 001 have ranged between 69%-75%. Between 2018-2021, the success rates for Art 002 have ranged between 70%-85%. Between 2018-2021, the success rates for Art 003 have ranged between 73%-89%. According to the Chancellor's office Data Mart, for the winter term of 2021, the success rate for all Fine Arts courses in California was 84.27%.

To promote student success in the Art History classes, Allyson Sullivan participates in the Supplemental Instruction program which provides collaborative group activities and tutorial assistance. During the pandemic, the program has transitioned from face-to-face meetings to virtual sessions on Zoom.

Our Art History classes also benefit greatly from the collaboration with LRC staff. Milena Seyed aids in the upkeep of the Art History Research Guides which provide instructional support for research papers. Before moving to a Distance Education format, she visited each class, provided handouts and modeled research practices that lead to student success. During the 2020-2021 academic year, Milena posted links and videos on the assigned topics on each LRC Research Guide. In the Fall of 2021, Milena will visit our Art 004 face-to-face class to show students how to use the sources that we have provided as well as how to utilize the library academic databases.

Regarding the breadth of printmaking courses that we offer at COS, we have recently been in consultation with our library staff to build a collection of books to which students can refer for historical and contemporary printmaking artists and printmaking technology. Our inaugural book for this collection was purchased in the Fall of 2018 titled, "A History of Chromolithography: Printed Colour for All", by Michael Twyman. This is a very costly book that our students would otherwise not have access to. Furthermore, the book is out of print and has become more and more difficult to acquire. We are grateful to our library staff for acquiring this invaluable resource to which our printmaking students are genuinely enthusiastic about! The book is held on reserve so that students can refer to it during library hours. Faculty have been discussing other books of high caliber to add to the collection.

The Art Gallery is the central hub of the Art Department offering five exhibitions a year that feature regional, national, and international artists. The sixth and final exhibition of the year features our COS students in our 'Annual Juried Student Show.' During the pandemic, the art gallery class has been changed to a hybrid format and students come in once a week for in-person instruction. Professor Josh Muller's psychology poster display and the STEM conference presentation has continued to take place each fall. Our gallery is one of the only venues that exhibits international art in Tulare County and is student led.

In 2020-2021, the display case in front of the gallery as well as upstairs was renovated with new flooring, wall treatment and lighting. Our dean also purchased large screen TVs to display promotional materials and student artwork throughout the

department.

The COS Art Gallery has partnered with the Learning Resource Center to host four four-month exhibitions each year. A hanging track system was approved and purchased through the library. The additional exhibition venue on campus has allowed culturally significant artworks to be in the presence of a broader student population through its location in the library. To adapt to the pandemic and gallery closure, exhibitions continued but shifted to the online platform through social media outlets.

Taking advantage of the online platform of Zoom, our area hosted two visiting art related professionals to engage our students in future employment within the field of art. The first lecture was with SITE Santa Fe Education Coordinator, Robbie Sugg. He shared his diverse background working within museums and galleries. The second lecture was with a Getty Center Digital Archivist, Erin Fussel. Her experiences and background within photography, digital applications, and archiving was beneficial to promoting our upcoming expansion of digital course offerings and exposing how these skills can be applied in the workforce.

Cross-disciplinary multi-generational conversations (Platicas) as part of the 'Seen and Unseen' project, which led up to community art exhibition of Ricardo Favela and RCAF: Royal Chicano Air Force. The online webinars were hosted by COS faculty members and community partners. The various departments included: Art, English, Ethnic Studies, Political Science, Gender Studies. These conversations fostered culturally rich and engaging topics of equity, diversity, supporting ethnic studies and awareness. The Platicas have been archived on YouTube, as well as, a COS Lib Guide where related articles, research, interviews, and access to other collections are available to our students, faculty, and community at large.

The COS Art Gallery received Foundation Project funding of \$2000 for the 'Visiting Artists & Lecture Series'. This support funding allowed the gallery to offer four exhibiting artists compensation for engaging our students through an artist talk, one-on-one classroom engagement in the studio setting, classroom demonstrations, as well as engagement during the gallery hosted reception. Our first lecture was co-hosted with C.H.A.P, with over 75 in attendance. The second lecture was held in the art department, with over 60 students and 10 people from the community, and the third and final lecture had two visiting artists with over 65 in attendance in the gallery.

To promote connections on campus, our Gallery Director, Amie Rangel has continued to collaborate with other departments on campus through additional programming. To promote public relations between the city of Visalia and COS, Amie is a member of the Visalia Arts Consortium as well as a Board member for Arts Visalia. As a representative for higher education for the Tulare County Office of Education (TCOE) with Kate Stover and a contributor to CREATE TC, Amie is working toward promoting the arts from the middle schools and high schools to improve future COS enrollment. As part of the Tulare County Master Plan, Amie assisted in coordinating the CREATE TC Launch Breakfast that hosted community, regional, and state representative stakeholders. She coordinated with our music faculty, John Sober and Michael Tackett, where the music department students performed and participated at the event. Matthew Rangel assisted Printworks participation at the event. Due to the pandemic, outreach events to local high schools is a challenge but the Art Gallery is hosting a handful of local high school art instructors for an exhibition in the COS Art Gallery in fall 2021 titled "Purposeful Marks, Artists as Educators / Educators as Artists". This will encourage those featured in the exhibit to inform their students about the exhibition and about what COS has to offer aspiring art students. Lastly, Amie Rangel has joined the newly formed Museum Alliance of Tulare County that is made up of over 30 regional museums. Through this organization Amie Rangel is working with Mineral King Preservation Society Museum Director, Lisa Montero (COS Alum) and has helped establish several (paid) internship opportunities that will be available for our art and art history students to gain first-hand experience of working in the museum setting prior to obtaining their AA-T degrees.

As a unit, our full-time and adjunct faculty in both 2D and 3D areas have taken a collective effort to establish studio policies for student and faculty use of the studio classrooms. Among specialized areas, clean up days were arranged and completed, allowing classroom and storage spaces to be thoroughly organized and prioritized. Studio clean up days are being established for the end of each semester (when face-to-face) to maintain an organized and multi-use studio classroom environment.

During 2020-2021 academic year, art faculty collaborated with Lauren Fishback to create informative promotional videos about the disciplines in our department. These promotional videos were shared through COS social media (Facebook, Instagram, Vimeo) and the COS course catalog.

What improvements are needed?: 1. Studio Art majors, at any institution are required to take at least one digital media class, regardless of their area of emphasis. Our AA-T studio art degree is no different, and some of our students want to emphasize in digital media. So, we need to offer more sections and courses in digital media: ART 23, 25, and 180. While we do have adjunct faculty who can teach most of these courses, a full-time faculty is needed to continue revising our outlines of record, and updating curriculum. We also realize that there is a need to further connect to the Graphic Design program at COS. There is an opportunity here to solidify a fruitful partnership at COS. We are requesting a Full-Time Digital Art Media Faculty that has a contract to work with both the Art department and the Graphic Design Program. The faculty member would be a great support

for students as a leader and mentor. This faculty member would build upon the foundation of work done by our current full time temporary, non tenure track faculty member, hired through a strong workforce grant. This current work includes refining degree plans and courses to become transferable to four year institutions within the graphic art field. This new FT tenure track position would hopefully increase graduation rates in the Art Department as well as increase the enrollment in the Graphic Design program.

2. With the current climate of uncertainty in enrollment due to the COVID crisis, we understand that new positions or additional full-time faculty requests may not be granted, but the art department is still in need of one Full-Time Two Dimensional/ Digital Arts Faculty: An instructor who specializes in digital media is essential to any degree granting program in the arts, and would greatly improve student success rates, participation, retention, and the fulfillment of department long-term goals. Additionally, in order to measure student learning outcomes, program learning outcomes, author curriculum updates, attend department events, mentor students, participate in the co-curricular club as well as provide university level contacts, a full-time instructor is needed.

3. Student Peer Tutoring Support Request: Drawing is the most important class for studio art, and such tutorial assistance would be helpful. Peer support and tutoring has been proven to be extremely successful in supporting struggling students in achieving the course objectives and working through the frustration that is often experienced by many students who did not have the opportunity to study the Arts at a high school level. As you can imagine, many of these students taking art classes for the first time are first generation college students, or from under-served student populations. This support could be funded by work study allocations, or part-time classified assignments. At this time, we have one drawing tutor employed through the Tutorial Center and faculty who teach drawing courses have been making routine efforts to encourage students to utilize this limited service, which is only available for two hours weekly. If allowed, additional tutors will be recruited to provide alternate days and times for this service.

4. From Adam's initial interactions with students and tour of the facilities, a primary concern is access to technology. With the recent upgrades to the digital art area, much positive ground was made with the acquisition of 31 MacBook Pros running the Adobe Creative Suite software. One area for improvement that stands out is to align the COR/SLO for digital photography with the current resources in printers. It would be advised for the department to manage a small set of their own printers, maintained by full or part-time faculty in digital arts with maintenance coming from the student lab fee, rather than the college-wide IT department supporting the specific types of printing needs in the department. This would improve access for students and provide an example of industry standard equipment. The recommendation is to acquire an Epson SureColor P5000 or SureColor P900. As mentioned, maintenance and inks would be monitored by faculty. Other considerations would include the expansion of photography accessories and equipment for student loans and instructor demonstration. These items include a green screen kit, and several DSLR lenses (that could be bundled and loaned to students) such as telephoto and macro lenses. We are in the early stages of evaluating VR technology (virtual reality) with the Oculus hardware and considering adding it to the curriculum; this would be a wise move as the design industries are embracing that technology and students will need exposure to it. With that, faculty training on designing for VR would be a need on the horizon. The recommendations will be placed in separate action/resource request items in this year's program review. Regarding the Epson inkjet, A few details have yet to be resolved. 1. How will the costly ink cartridges be funded? This issue might be the crux because we this cost would dig deep into our annual district budget and it would be too costly to pay with student materials fees. 2. Will Computer Services support ongoing software upgrades that need to be installed and foreseeable glitches that require a Computer Services staff member override to clear.

5. Two-Dimensional Art Instructional Aide SEE ACTION: A part-time classified technician is needed to help support student success and safety in the two-dimensional studio lab areas. This job would entail the following duties: overseeing safety policies and compliance within the labs, inventory and care of materials, keeping the lab clean, safe and accessible during open lab hours, coordinate with faculty and students to schedule open hours and tutorial assistance for relevant coursework. Currently, we have a lab that is monitored infrequently by volunteer faculty outside of their regular hours of work. This is not sustainable or in the best interest of the students. Open lab hours create a space for students to work on assignments without the distractions that take place in their home environment and provides all students with the specialized equipment and facilities needed to be successful in their courses. This access is essential to their success and completion of their program of study.

6. Indoor Air Quality (IAQ) tests were conducted in the Ceramic, Printmaking, and Painting studio areas. The tests conducted in the 2019-2020 academic year, informed the department what areas are within acceptable air quality safety standards, as well as areas that may require future facility improvements to meet safe air quality standards. The air quality test results showed that the VOCs in Kaweah 213A were normal, Kaweah 263 A were moderate, and Kaweah 254A were severe. Facilities was able to increase air flow in 254A, by adjusting the air handling unit settings, and also recommending the air vent be used when the room was occupied. In addition, the painting class began using new solvents that will reduce the VOC levels further or eliminate the

VOC level altogether. However, a stationary exhaust fume hood had been requested so students enrolled in drawing courses can spray a fixative onto their drawings to protect the drawings from unwanted damage. This equipment was not supported by facilities and we will be using a patio space adjacent to the classroom to carryout this required task.

7. Sharing resources for digital fabrication. The department has valuable equipment for digital fabrication, but it is not centrally located right now. This limits access and availability of some processes like 3-D printing, 3-D scanning and laser cutting. This will be addressed as an action/request item in this year's program review.

8. The Art Department is maintaining a steady amount of awards for the AA-T in Art History, and the AA-T in Studio Art. However, the percentage of awards to majors in the AA-T Studio Art degree plans is relatively low over the past three Academic Years:15.23%, 12.02%, and 13.40%. We realize that this metric is not followed by the College in general, but it may be helpful in keeping students on track and may help with persistence rates and retention rates too. Also, many students on this degree plan are more than likely transferring out before completing their AA-T degree at COS. Our majors are also attempting and earning far more credits than the average COS college graduate. This can set back a student's graduation date, and also exhaust their financial aid even before transfer. The Art department will formulate an action item to try and steadily get the graduation rate to 20%, and reduce the number of lost credits a student takes.

9. The AA in Art degree has not been attracting many students to declare this as a major. Over the past three academic years, the declared majors have been 3, 1, and 1. The Art Department will meet to review the plan and formulate an action item for improvement.

10. There are currently 55 students still declared as an outdated AA-T Art degree plan. This degree plan was last available in the 2018-19 catalog. We will work with the advising department or request a contact list to see if these students can be switched over to the AA-T in Studio Art, in order to get them closer to completion.

Describe any external opportunities or challenges.: Challenge: The most significant external challenge to our program this year has been adapting our face-to-face classes to an online format due to COVID-19. Over the 2020-2021 academic year, we continued to develop online curricular materials for our courses.

Opportunity: An important opportunity for our unit has been to learn as much as possible about Distance Education. By the end of the 2021 academic year, most faculty in our department have become fully certified to teach online.

Opportunity: As a recruiting tool, we are in dialogue about possible solutions to inform our neighboring schools about our visual arts program. One possible framework for this opportunity would be the use of our marketing representative to develop an online presence with YouTube videos or other platforms that feature our visual arts program. We would like to reach out to high schools to continue strengthening our collaborations in the community and grow our Arts enrollment through these collaborations.

Opportunity: In the fall, the Art Gallery is continuing to host exhibitions via social media as a means to provide visual resources for our students to research and study. Additionally using the online platform the Art Gallery has helped coordinate a series of events: 'Seen and Unseen: Exploring the work of Chicano artist and activist Ricardo Favela' through a lecture/'Platicas' series and campus/community wide events. Other collaborating contributors are James Espinoza - Puente & English, Barbara Laird - ESL, Octavio Barajas - Ethnic Studies, and many more. A greater portion of these events is reserved for 'Platicas' or conversations to occur through Q & A. This first online lecture series event had over 80 people in attendance. The online platform is allowing the students to directly engage with the panelist through the Q & A feature while being exposed to the visual arts and culture.

Opportunity: To gather data for our PLOs, Matthew Rangel created and continues to conduct an internal survey to better connect us to students interested in majoring in Studio Art and Art History. Matthew Rangel and Amie Rangel hosted, organized and authored an art career event, 'Art Advising Hours' in the gallery with faculty, students and academic counselors. They created a series of documents and gave a PowerPoint that focused on the definition of art degrees, list of art-related careers, recommended order of taking classes and a list of art schools with areas of specialization. Students were given the opportunity to meet one-on-one with faculty. This first-time event provided our counselors with communication between our units and it promoted awareness about our program. We provided the Counseling Department with a document that can be used to advise students about our curriculum. This advising event framework will continue to be used each year and possibly each semester going forward, and will transition to the online platform.

Opportunity: To increase offerings and promote access to Art Appreciation, we added two online offerings in the summer and one late-start online courses for the fall of 2021 and one late-start course for the spring of 2021. The late-start classes have provided a great opportunity for students to fulfill the Humanities requirement after the traditional 18-week courses are in

progress.

Opportunity: We are continuing to learn more about OER sources by re-creating course content in our Art Appreciation and Art History classes. Allyson Sullivan created 25 image folders in Artstor that faculty and students may access. These image banks have been a valuable resource for online classes. Over the course of the 2020-21 academic year, Emily Campbell has reviewed accessibility compliant and copyright approved documents for online instruction for Art 002, Art 003, Art 004 and Art 005. We have also ordered streaming licenses through Kanopy and Swank for documentaries about Chauvet Cave, the Parthenon, Hagia Sophia and the Origins of Cultural Groups in North America. To supplement the resources available through our library, Smarthistory.org and the Heilbrunn Timeline of Art History through the Metropolitan Museum have provided peer-reviewed and vetted source material for use in our courses. This year, we will review OER art history textbooks and will curate accessible content for our Canvas shells.

Challenge: The Art Gallery is vital to the COS community – students, staff and faculty, as it serves as a visual resource to expose, enrich, and engage viewers with art. Many exhibiting artists are also professors or instructors at four-year academic institutions and through one-on-one and classroom engagement with our students, awareness of academic programs to further their education in art is made possible. Despite the important skill set and experiences students gain in the class, sustaining the minimum enrollment for the course has been a challenge. The gallery classes, Art 111 and Art 112 are not core requirements for the AA-T in Studio Arts or the AA-T in Art History and as such, students are taking the classes as electives. In the recent past (fall 2019), the gallery classes were cancelled due to low enrollment, and faculty volunteered to serve as docents and install/strike each exhibit. In 2020-2021, the gallery stipend of \$7000 a year to support the routine tasks of running the gallery was approved and will be implemented for 2021-2022.

Challenge: Our unit only has two full-time studio art faculty members, and one art historian to coordinate a very complex area of study with several distinct and specialized disciplines. The three full-time faculty have updated most of the curriculum for the unit, rewriting SLOs and PLOs and gathering data for meaningful measurement. However, maintaining currency in our assessment cycles is a continuing challenge as numerous courses are taught only by adjuncts. Imputing routine data has also been challenging and may need a more streamlined approach.

Challenge: Continued attention and updates are needed in each studio area to maintain a safe working environment that meets state and federal requirements. In our current social distancing environment and hybrid delivery of some lab courses, the studios may require rearranging of furniture, equipment, and supplies. Enrollment caps may also need to be lowered to 18 students in all or most studio art courses as a means to better serve our students' needs.

Overall SLO Achievement: We have continued to update courses and course level outcomes but the switch to online classes has created a profound new workload on delivering instruction, making it difficult to dedicate time toward imputing data that has been collected. At this time, we face a challenge in assessing the data that was gathered before transitioning to Distance Education with what we will gather this year.

In 2018, we discussed and looked at every course in Tracdat and this year, we are implementing our new outcomes in accordance with our SLO Framework. We have corrected assessment cycle dates and are adopting a more uniform method of measuring the outcomes as well as writing rubrics for consistent data collection.

With reviewing assessment results, there is always room for improvement. Currently in Tracdat, data is not easily accessible or in a usable format. Results reports can be pulled, but the data in them does not provide an aggregate success rate per course and per SLO. Rather it is still comprised of all the individual entries per course, per cycle. Also, writing all new SLO's for all the courses has proven to be riddled with false starts as it has been challenging to form consensus regarding the SLOs that are written within each course. Imputing routine data has also been challenging and may need a more streamlined approach.

After reviewing the success rates for 2020-21, in Tableau, for the several courses in the department, both ART 001 and 003 increased year to year.

ART 006, 008, 023, and 032 all experienced slight to significant decreases in success rates, most likely attributed to the switch to online because of COVID. The withdrawal rates in ART 006,008, and 023 increased significantly in the 2020-21 year compared to the year prior. While this is most likely due to the shift of all of these sections to online delivery, for COVID prevention, we will still take measures to find out the specific cause(s) and prevent further acceleration of the withdrawal rate in these courses.

By digging deeper into the data and looking at ethnicity and gender, ART 006 has historically seen a significantly lower success rate for Hispanic Male students.

Including excused withdrawals, the College Wide average success rate in courses was 71.3 / 69.3 / 66.1% for the AY(s) of 18-19/

19-20 /20-21 respectively.

During those same AY(s), ART 006 saw a success rate for Hispanic Male students at 50 / 47.1 / and 32.1. This data is for the AY pre-COVID, and the two years into COVID.

Even if you look at the data that excludes EW, the Hispanic male population in ART 006 still has a significantly lower success rate than the college average.

In ART 008, the success rate, including EW for the same demographic, was about on par with the college average in 18/19, but also dropped significantly in 19-20 and 20-21, 43.2 and 32.1% respectively. In Art 121, the trend is the same and Matthew is currently in consultation with the instructor of Art 121 to discuss challenges that would lead to this trend. Art 121 requires an elaborate process with specialized equipment and even with online instruction and pre-recorded video demonstrations, students routinely struggle without the physical interaction of the instructor during their attempts to do assignments. Art 121 and other sections of printmaking are now in-person so we suspect that success rates will climb back up in the coming semesters.

A document with the data has been added to the document repository.

Changes Based on SLO Achievement: The most significant change for our unit continues to be the implementation of a more thorough plan for the analysis of our student learning outcomes. For numerous courses, we are continuing the process of rewriting the outcomes and using a template for each course. From there, we hope to gather thoughtful, meaningful and consistent data results as well as yield continuity in pedagogy.

Moving forward in the 2021-2022 academic year, we will meet as a department to discuss how best to proceed.

To address the drastically lower success rates per demographic, actions to address this variance may include department wide meetings with all faculty teaching in ART 6 and 8 for possible changes to curriculum/delivery, requesting the addition of support services such as tutoring and including more information in courses about existing college services to support student success

Overall PLO Achievement: To gather data for our PLOs, we created and conducted an internal survey to better connect us to students interested in majoring in Studio Art. This year, we may hold the advising event again to further define the pathways our students are following. We will continue to consult with Sarah Harris, to develop additional avenues of identifying art majors as well as input PLO results. A procedure for collecting quantitative data is routinely being discussed but our department needs help form a data specialist to give us direction on how best to gather data in the form of a list of art majors and classes that have been completed to measure our updated PLOs. One thing we did do however, is include one of the PLO's as an SLO within our Mac Basics course (Intro to Digital Art) because it is a course that all majors enroll in and the PLO can be assessed within that course formally as an assignment all the students attempt. This data was collected very recently during Fall 2019 and Spring 2020 and we intend to input it.

Changes Based on PLO Achievement: As we just rewrote the PLOs and assessment plans and the campus was closed due to the quarantine, we intended to report changes based on our PLO achievement at the end of the 2020/2021 academic year. This year we will create a plan to gather data by organizing meetings via Zoom or by assigning tasks in Tracdat.

Outcome cycle evaluation: In 2018, we implemented a new three-year assessment cycle and have inputted new assessment plans and results for Art 001, Art 006 and Art 008. In 2019, new assessment plans were created for our three-dimensional studio courses: Art 141, Art 142, Art 032, Art 033, Art 061, Art 062, Art 063, Art 064, Art 066 and Art 067.

Now that the majority of our courses have been updated with specific and measurable SLOs, we will continue working on ensuring that data is entered into Tracdat, at specified intervals. One option is to start using the "assign" tool in Tracdat to notify faculty that they need to enter data themselves, instead of relaying the information via email to the lead faculty and then the lead faculty entering the data. This will also help improve accountability with entering SLO data. With more participation in recording the SLO attainment, we can then begin looking at usable data to inform decision making about how to improve. Then we can better compare year-to-year results for the cycle.

Action: 2021-2022 New Faculty Position Request

The Graphic Design Department and the Art Department are making a joint request for a full-time tenure track faculty. The faculty member will teach courses in the Graphic Design department as well as Studio Art courses in Digital Media (ex. ART 180, 23, 25)

Leave Blank:

Implementation Timeline: 2021 - 2022

Program Review - Art

Leave Blank:

Leave Blank:

Identify related course/program outcomes: This faculty member will help attain higher standards and currency in digital art media and practices. This will effect all of the course outcomes in ART 180, 23, and 25.

Person(s) Responsible (Name and Position): Matthew Rangel, Charles Neumann, Allyson Sullivan

Rationale (With supporting data): Studio Art majors, at any institution are required to take at least one digital media class, regardless of their area of emphasis. Our AA-T studio art degree is no different, and some of our students want to emphasis in digital media. So, we need to offer more sections and courses in digital media: ART 23, 25, and 180. While we do have adjunct faculty who can teach most of these courses, a full-time faculty is needed to continue revising our outlines of record, and updating curriculum. We also realize that there is a need to further connect to the Graphic Design program at COS. There is an opportunity here to solidify a fruitful partnership at COS. We are requesting a Full-Time Digital Art Media Faculty that has a contract to work with both the Art department and the Graphic Design Program. The faculty member would be a great support for students as a leader and mentor. This faculty member would build upon the foundation of work done by our current full time temporary, non tenure track faculty member, hired through a strong workforce grant. This current work includes refining degree plans and courses to become transferable to four year institutions within the graphic art field. This new FT tenure track position would hopefully increase graduation rates in the Art Department as well as increase the enrollment in the Graphic Design program.

Priority: High

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Personnel - Faculty - Full time tenure track faculty to teach in both the Graphic Design Program and in the Art department's digital media course including but not limited to Art 180. 23. and 25.

A similar request is being made for the same position in the Graphic Design Department. (Active)

Why is this resource required for this action?: Digital media in Art is ever changing and we currently do not have a full time faculty member to lead these specific media. This position will build upon our current temporary, full time, non tenure track, faculty member working to improve course outcomes and transfer-ability of courses in the Graphic Design Department as well as teaching studio art courses in digital media.

Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.):

Link Actions to District Objectives

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.1 - Increase the number of students who earn an associate degree or certificate (CTE and non-CTE) by 5% from 2021-2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 2.4 - Increase the percentage of CTE students who achieve their employment objectives by five percentage points (job closely related to field of study and attainment of a livable wage) and the number of CTE students who successfully complete 9+ CTE units in a single year by 10% from 2021-2025.

District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Program Review - Art

District Objective 4.3 - Improve professional development practices District-wide for all District employees to support equity and operational effectiveness from 2021-2025.

Action: (Discontinued Pending further Detail) Industry Standard Upgrade for Digital Printing Across Multiple Course Offerings

Purchase an Industry Standard Photography Inkjet Printer that the art department can utilize across multiple current course offerings.

Leave Blank: Essential for Operation

Implementation Timeline: 2021 - 2022

Leave Blank: 09/23/2018

Leave Blank:

Identify related course/program outcomes: ART 180 SLO: Students will combine digital photographs, editing techniques, and output mechanisms to produce a variety of interpretations of the photographic image.

Course Topic: Photographic tools, materials and processes, including camera controls, image exposure, image manipulation, processing, and printing.

Course Topic: Safe handling, maintenance, and appropriate use of photography equipment and materials.

Course Objective: Create a portfolio of work demonstrating formal, conceptual, and technical development.

Course Objective: Produce photographs skillfully utilizing photographic tools, materials, and processes, including camera controls, image exposure, image processing, printing, and presentation.

ART 130 SLO: Students will be able to apply a digital workflow to produce a digital output that is optimal for use within traditional matrices for hand printing.

SLO: Students will be able to create a traditional printing matrix using a digital output as part of the process.

Course Topic: Introduction to applicable digital technology, tools and media

Course Topic: Creating, transferring and printing images

Course Topic: Building a portfolio of printmaking art that incorporates digital printmaking techniques into traditional printmaking

Course Objective: Understand digital workflow as it applies to fine art printmaking.

Course Objective: Use digital outputs as a process for creating a printmaking matrix.

Course Objective: Integrate digital work with traditional fine art.

Course Objective: Produce a traditionally printed artwork that consists of sequential color separations and/or graphic layers from digital output sources.

ART 23 Course Topic: The use of technology to create art through various digital media input and output methods.

Course Objective: Safely handle and maintain digital imaging hardware and materials such as scanners, printers, cameras, and Apple Macintosh computers.

ART 25 Course Topic: Managing Output Devices

ART 122 Course Topic: Digital applications and work flows for creating imagery suitable to screen printing.

ART 178 The use of an industry standard inkjet is not absolutely necessary for ART 178 but this technology is increasingly applicable to the production of fine art lithography using modern digital output language as part of the process. Also, having this digital capability will help students feel more enthusiastic to adapting digital media through traditional processes.

ART 179 The use of an industry standard inkjet is not absolutely necessary for ART 179 but this technology is increasingly applicable to the production of fine art lithography using modern digital output language as part of the process. Also, having this digital capability will help students feel more enthusiastic to adapting digital media through traditional processes.

Program Outcomes:

Art Media: Students will demonstrate proficiency in applying a selected range of media to create artworks at an intermediate college level that expresses their creative voice.

Program Review - Art

Professional Portfolio: Students will create a professional portfolio of individual artworks that demonstrates the student's ability in a selective range of media.

Proficiency in Studio Practices: Students who complete the Art Major for transfer will demonstrate proficiency in studio practices based upon their area of emphasis.

Person(s) Responsible (Name and Position): Matthew Rangel, Adam Boggs

Rationale (With supporting data): To obtain master of fine art degrees, both professors Boggs and Rangel have had access to inkjet printing technology at every institution we have attended and worked for. This technology is a modern day fixture for any fine art institution that claims to offer technology relevant to digital media, photography and printmaking. The current large format inkjet printer we have within the art department is substandard and malfunctions routinely. In fact, the art department has realized that we do not need "large format" capability but rather industry standard quality within a smaller and more conventional output size. Having two smaller machines rather than one large machine would promote better workflow among routine users within the art department. As you can read in the "related course/program outcomes" an industry standard inkjet printer is highly relevant if not essential within a wide array of two-Dimensional fine art disciplines.

Regarding routine maintenance, the art department would need the help of technology services to maintain and update the printer software and driver so that our computer stations can run the printer software and dialog box. The art department faculty would be responsible for mechanical maintenance such as ink management and routine print head cleaning necessary for smooth operations.

Currently, COS has a contract with Ray Morgan for printers. However, after consulting with Ray Morgan services, they do not supply COS with inkjet printers or alternative printers that meet the specifications we are in need of.

ART 180 SLO: Students will combine digital photographs, editing techniques, and output mechanisms to produce a variety of interpretations of the photographic image.

Course Topic: Photographic tools, materials and processes, including camera controls, image exposure, image manipulation, processing, and printing.

Course Topic: Safe handling, maintenance, and appropriate use of photography equipment and materials.

Course Objective: Create a portfolio of work demonstrating formal, conceptual, and technical development.

Course Objective: Produce photographs skillfully utilizing photographic tools, materials, and processes, including camera controls, image exposure, image processing, printing, and presentation.

ART 130 SLO: Students will be able to apply a digital workflow to produce a digital output that is optimal for use within traditional matrices for hand printing.

SLO: Students will be able to create a traditional printing matrix using a digital output as part of the process.

Course Topic: Introduction to applicable digital technology, tools and media

Course Topic: Creating, transferring and printing images

Course Topic: Building a portfolio of printmaking art that incorporates digital printmaking techniques into traditional printmaking

Course Objective: Understand digital workflow as it applies to fine art printmaking.

Course Objective: Use digital outputs as a process for creating a printmaking matrix.

Course Objective: Integrate digital work with traditional fine art.

Course Objective: Produce a traditionally printed artwork that consists of sequential color separations and/or graphic layers from digital output sources.

ART 23 Course Topic: The use of technology to create art through various digital media input and output methods.

Course Objective: Safely handle and maintain digital imaging hardware and materials such as scanners, printers, cameras, and Apple Macintosh computers.

ART 25 Course Topic: Managing Output Devices

ART 122 Course Topic: Digital applications and work flows for creating imagery suitable to screen printing.

Program Review - Art

ART 178 The use of an industry standard inkjet is not absolutely necessary for ART 178 but this technology is increasingly applicable to the production of fine art lithography using modern digital output language as part of the process. Also, having this digital capability will help students feel more enthusiastic to adapting digital media through traditional processes.

ART 179 The use of an industry standard inkjet is not absolutely necessary for ART 179 but this technology is increasingly applicable to the production of fine art lithography using modern digital output language as part of the process. Also, having this digital capability will help students feel more enthusiastic to adapting digital media through traditional processes.

Priority: High

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Equipment - Instructional - The quote of \$6000 includes two printers and ink Epson P5000 17" wide inkjet printer or Canon Pixima Pro 100

Designed to set the benchmark for professional imaging excellence. Ideal for professional photographic, fine art, graphic design and proofing applications. Developed to work exclusively with 200 mL UltraChrome HDX pigment ink cartridges. This 10-color extended-gamut ink set includes higher-density Blacks and delivers up to twice the print permanence than the previous generation. Plus, get versatile media handling with automatic switching between the high-capacity front paper cassette and the roll media feeder.

(Active)

Why is this resource required for this action?: Epson and Canon pigment based machines are the industry standard for the fine art disciplines College of the Sequoias is currently offering. This standard of machine is needed so that students can effectively achieve Student Learning Outcomes, course objectives and topics relevant to multiple course offerings within the art department.

Notes (optional): Epson and Canon brand is not supported by Ray Morgan services specialist because COS has a contract with a sales rep offering Richo brand. Richo does not offer the equipment our department needs for this purpose. Therefore, we must purchase equipment that falls outside of those agreements. The quote of \$6000 includes two printers and ink cartridge packs and extended warranty.

Cost of Request (Nothing will be funded over the amount listed.): 6280

Related Documents:

[Digital Media Requests_Adam Boggs.docx](#)

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 1.1 - The District will increase FTES by 1.75% over the three years

District Objective 2.1 - Increase the percentage of students who earn an associate degree or certificate (CTE and Non-CTE) by 5 percentage points over three years

District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

District Objectives: 2015-2018

District Objectives - 1.1 - Increase overall enrollment by 1.75% annually

District Objectives - 2.1 - Increase the number of students who are transfer-prepared annually.

District Objectives - 2.2 - Increase the number of students who earn an associate degree or certificate annually.

Program Review - Art

District Objectives - 2.4 - Increase Career Technical Education course success rates and program completion annually.

District Objectives - 3.1 - Reduce the achievement gap of disproportionately impacted student groups annually, as identified in the Student Equity Plan.

District Objectives - 4.2 - Improve the efficiency, effectiveness and communication of human, physical, technological, and financial resources to advance the District Mission.

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.1 - Increase the number of students who earn an associate degree or certificate (CTE and non-CTE) by 5% from 2021-2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: 2021-2022 Covert Kaweah 266 into a digital fabrication lab.

This request was part of the 2020-21 actions in Program Review, but was a multiple step process, and this part was not spelled out in detail.

Kaweah 266, was a work/storage room for the art gallery. With the new storage room created behind the 2nd floor elevators in Kaweah, 266 is now vacant.

We would like Kaweah 266 be turned into a digital fabrication lab for the Art Department. Currently, the department utilizes a 3-D printer, a 3-D scanner, and a laser cutter. These devices are currently located in individual faculty offices. Having them in one room, that is accessible by all the Art faculty to use in their courses will be a more efficient use of resources, and a more equitable practice. We are requesting:

1. that the existing dated, and standing work height furniture in Kaweah 266 be removed, and replaced with seating height desk(s) chairs, and a locking cabinet. The set up will be very similar to a faculty office and furniture.
2. the electrical supply to the room may need updates to meet the equipment requirements. (minimum 8 sockets, on 3 different breakers)
3. we would also like to investigate the feasibility of creating a 4" vent through the North exterior wall, in order to vent the laser cutter, without having to fun the vent out an open door.
4. If the Ethernet connections are operational are working, to be activated. If they are not operational, 4 ports will need to be added or replaced.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: The completion of this project, will benefit a major benefit for all of the numerous studio courses in the department. It will also provide a more equitable and equal access to digital fabrication equipment in the Art Department.

The creation of the fabrication lab will also help the department meet two of the program's PLOs: Art Media and Portfolio.

Person(s) Responsible (Name and Position): Charles Neumann

Rationale (With supporting data): The fabrication lab will: promote resource efficiency, provide equal access to equipment, and help the department meet two PLOs.

Priority: High

Program Review - Art

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Facilities - For Kaweah 266, we are requesting:

1. that the existing dated, and standing work height furniture in Kaweah 266 be removed, and replaced with seating height desk(s) chairs, and a locking cabinet. The set up will be very similar to a faculty office and furniture.
2. the electrical supply to the room may need updates to meet the equipment requirements. (minimum 8 sockets, on 3 different breakers)
3. we would also like to investigate the feasibility of creating a 4" vent through the North exterior wall, in order to vent the laser cutter, without having to fun the vent out an open door.
4. If the Ethernet connections are operational are working, to be activated. If they are not operational, 4 ports will need to be added or replaced. (Active)

Why is this resource required for this action?: This resource request will help the department share expensive digital technology and fabrication equipment. This will allow for more access of the equipment for faculty and their students. After conferring with Byron Woods about the estimates to renovate the electrical work, ventilation and furniture changes in Kaweah 266, the conservative estimate is \$20,000

Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.): 20000

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.1 - Increase the number of students who earn an associate degree or certificate (CTE and non-CTE) by 5% from 2021-2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

District Objective 4.3 - Improve professional development practices District-wide for all District employees to support equity and operational effectiveness from 2021-2025.

Action: 2021-2022 Computers for Kaweah 266

Purchase two new PC desktop computers with large monitors. PCs will need to meet the requirements for the Makerbot Method X printer, and the Muse Hobby 45watt Laser. The use of 3-D rendering software may require video card(s) in at least on of the PCs.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: This will aid in the sharing of department and college resources. In addition, this request will aid in the attainment of multiple SLOs in both 2D and 3-D studio courses.

Person(s) Responsible (Name and Position): Charles Neumann

Rationale (With supporting data): These computers will allow faculty and students to work with digital fabrication equipment simultaneously (laser cutter, 3-D printer, and 3-D scanner). Currently the existing digital equipment is located in faculty offices.

Program Review - Art

A separate request is in this year's program review to update Kaweah 266 to become a digital fabrication lab in the art department.

Even if the furniture/room update is not approved, the computers would still be needed to run the fabrication equipment in a common shared area of the department.

Priority: High

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Technology - Two desktop PC computers are needed to simultaneously run our existing digital fabrication equipment in one departmental shared space.

One computer will be connected to the laser cutter that we already have in a faculty office. This computer will need to also be capable of opening Adobe CC (Photoshop, illustrator, etc.)

specs are found here:

<https://fslaser.com/fsl-muse-2d-camera-desktop-co2-laser-cutter-bundle/>

The other computer will need to have specs to meet or exceed the running of our Makerbot Method 3-D printer. This computer will need to be able to open and run 3D rendering and editing software such as tinker cad, and autodesk products that are free for educators.

specs can be found here:

<https://www.makerbot.com/3d-printers/method/tech-specs/>

Both computers will need 32 inch monitors to be able to see detailed information on the screen when working on files for export to the laser cutter or 3-D printer. (Active)

Why is this resource required for this action?: This request will allow the department to share resources between instructors and courses. This will maximize the benefit and impact of the purchases already made on the 3-D printer and laser cutter.

Notes (optional): quote received and is in document repository

Cost of Request (Nothing will be funded over the amount listed.): 6000

Related Documents:

[cdwg. art depart. c. neumann, MKT2863.pdf](#)

Link Actions to District Objectives

District Objectives: 2021-2025

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

District Objective 4.3 - Improve professional development practices District-wide for all District employees to support equity and operational effectiveness from 2021-2025.

Action: Digitize Printmaking Art Collection

Details

Hardware is in place

Process enables routine Archiving, cataloging, art related professional experience for students

Digital scans can be utilized by faculty at COS and nationally to reference for course related work in all 2-D courses

Program Review - Art

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes:

Person(s) Responsible (Name and Position): Amie Rangel, Matthew Rangel

Rationale (With supporting data):

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents
District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.
District Objectives: 2021-2025
District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: Archive Printmaking Art Collection in Online Database

JStor in collaboration with Learning Resource Center art liaison.

Art related professional experience for student technicians, meta data, imaging formatting,

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes:

Person(s) Responsible (Name and Position): Amie Rangel, Matthew Rangel, Emily Campbell

Rationale (With supporting data):

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents
District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.
District Objectives: 2021-2025
District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Program Review - Art

Action: Improve Art Gallery Exhibition Viewership Using Digital technology and Online Archive

Digital photography documentation
Video capture and editing of installs and final exhibition
Digital Booklets
Routine marketing / promotional material

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes:

Person(s) Responsible (Name and Position): Amie Rangel, Matthew Rangel

Rationale (With supporting data):

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents
District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.
District Objectives: 2021-2025
District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: 2021-2022 Increase number of awards and student success by decreasing the average number of accumulated units

In order to get students to their own unique academic goals quicker, we will add a module/page in our Canvas shells that inform students about the existence of and how to use DegreeWorks. By doing this, students will be able to make their own informed decisions as to which courses to take in their degree plan(s), as opposed to randomly wandering the course offerings. This should get the students to completion or transfer ready in a shorter time table.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: All art studio and history courses, via a student resource page or module in Canvas.

Person(s) Responsible (Name and Position): Charles Neumann

Rationale (With supporting data): The college as a whole, in 2019-20, AA-T degree seekers graduated with 84 accumulated units. These degree plans are designed with 60 credits, so right now there is a surplus of 24 units or one entire academic year that may be beneficial to some, but slows the progress for others.

A data request was placed with Research to get the exact number of accumulated credits for the art department's degree seekers.

Program Review - Art

This document is in the document repository.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2021-2025
District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.
District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.
District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.
District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: 2021-2022 Ceramic Gas Kiln Efficiency

Purchase a fully programmable gas kiln to replace two of the four manual gas kilns. New kiln equivalent to Geil DLB-18 downdraft natural gas kiln with optional programmable microprocessor controller with 100% automatic flame shut off.

The costs for this action will include but are not limited to:

The purchase of one new Geil gas kiln, microprocessor programmable controller, crating fees, tax, and freight delivery Facilities work and contractors to work on gas lines, remove 2 large gas kilns, install new electrical work, move the new kiln into location etc.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: ART 032, 033, 61,62,63,64, 66, 67, 141, and 142.

Person(s) Responsible (Name and Position): Charles Neumann

Rationale (With supporting data): Two of the four gas kilns on the patio/kiln yard of Kaweah 213A, are functioning. We would like to get rid of 2 and purchase 1 new kiln. The current gas kilns are all manual, and require visual inspections and manual adjustments to the gas control knob over each 36-48 hour firing period. We are requesting the purchase of a new gas kiln, equivalent to Geil DLB-18 downdraft natural gas kiln with optional programmable microprocessor controller with 100% automatic flame shut off, for the following reasons:

1. to reduce the need for constant oversight in each firing period
2. to increase the chance for reliable firing results, especially glaze firings
3. for improved safety in the firing process, with the 100% flame shut off feature of the Geil kiln.
4. increased efficiency.
5. the removal of 2 kilns will also free up working space on the studio kiln yard/patio.

Priority: High

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation: The new kiln will have a fully reliable automatic gas shut off feature in the event the burners cease functioning in the firing process.

Resources Description

Equipment - Instructional - Purchase of Geil natural gas kiln approximately DLB 18 \$25,975, microprocessor controller \$4,919, vent package \$4550, crating charges \$850, freight \$2500.00. taxes \$3300 (\$42094 approximate total for items/crating/tax/freight)
--

Program Review - Art

(unofficial quote from Geil, less the tax is in the document repository)

Labor for the items below is estimated at \$7000

In addition to the equipment purchase above,, the Facilities and work related costs for this action will include but are not limited to:

1. Disconnecting two of the existing gas kilns
2. The removal of two of the existing gas kilns
3. The transportation and installation of the new kiln at the final site.
4. Installation may require gas and electrical work to be done.
5. Install vent hood.

(Active)

Why is this resource required for this action?: This action(s) are needed to improve safety, increase work load efficiency and increase quality of work in 3-D art courses.

We need to remove two inoperable natural gas kilns but will only need to buy 1 new natural gas kiln because of the increased efficiency. These actions will also increase the amount of usable space in the studio area.

Notes (optional): Requested quote from Byron for labor and electrical+ gas work. Estimated at \$7000

Price sheet from Geil Kilns is included in the document repository. An official quote was requested from Geil for the kiln, vent hood, microprocessor controller, crating, taxes, and freight. Unofficial quote received from Geil (missing the tax) was received via email on 10/15/21. I calculated the tax at 8.5% on the total of items, crating, and freight.

Cost of Request (Nothing will be funded over the amount listed.): 49094

Related Documents:

[GEIL KILNS price list.pdf](#)

[geil quote.pdf](#)

Link Actions to District Objectives

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: Grade Norming within the Drawing Fundamentals Course

Art faculty who teach dimensional art will meet over the course of 4-5 sessions to discuss the topic of grade norming within the drawing fundamentals course.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: SLO for the drawing fundamentals course will guide discussions.

1. Sight Measuring Objects and Space

Promote Continuity and consensus around the scope of ability and rigor expected of students who have completed drawing fundamentals.

Promote adequate preparation for intermediate coursework

Program Review - Art

Person(s) Responsible (Name and Position): Matthew Rangel

Rationale (With supporting data): After consulting with English professor Teller, Matthew Rangel has determined the need to organize successive sessions with all dimensional art faculty. The following steps will guide the process:

1. Solicit sample drawing pieces from current or previous students. Faculty will be asked to provide image files that we can circulate within the department to discuss. We will share borderline cases of passing/not passing with respect toward SLO 1. Sight Measuring Objects and Space.
2. The samples will be circulated and each faculty will be asked to determine if the samples are passing or not passing the outcome.
3. A meeting would take place to share results of the assessment and a discussion would form to promote consensus and root out disagreement.
4. The samples may be re-voted on if needed
5. A summary statement could be prepared by Matthew Rangel to acknowledge what our faculty value when we assess our student work and reinforce the department's expectations toward our assessments of student work that ultimately receive passing grades.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level
District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents
District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.
District Objectives: 2021-2025
District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.
District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.
District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.
District Objective 4.3 - Improve professional development practices District-wide for all District employees to support equity and operational effectiveness from 2021-2025.

Action: 2021-2022 Floor striping in front of fire extinguishers

Floor space is at a premium in art studio courses, for students, their work, tools, and equipment. While the first priority is to the tasks at hand in a class, safety standards can not be sacrificed. Currently in Kaweah 213 A, B, C, D, and E, there are at least 6 fire extinguishers. Each require 3 ft by 2 ft clearance at all times. That is not the current case. Items need to be moved to keep the clearance, and floor tape/striping needs to be applied to be a visual indicator for the safety standard. In some instances, the location of the fire extinguishers may need to be relocated to maximize efficiency in the studio. Coordination with facilities into what can or can not be accommodated, in terms of fire extinguisher relocations, will be investigated.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Program Review - Art

Leave Blank:

Identify related course/program outcomes: Art studios.

Person(s) Responsible (Name and Position): Charles Neumann

Rationale (With supporting data): OSHA requires a 24"W x 36"L clear floor space in front of fire extinguisher locations.

Priority: Medium

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

District Objectives: 2021-2025

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: 2019-2021, Improve Access to Drawing Tutorial Services (Virtual during Pandemic)

In light of the COVID-19 pandemic, the Art Department is requesting tutorial services specifically for drawing students in a remote format. In an online format, a qualified tutor would be accessible via Zoom and could respond to individual student needs to meet at a wide variety of days and times to help students work through techniques and concepts within their coursework. The tutor would be assigned an email account so that they would be able coordinate meetings.

Previously, we had requested that these services take place within the art building, but that would not be possible until the pandemic has passed. The drawing tutorial service is still in need and we'd like the opportunity to adapt. A tutor could be coached with regard to a conventional work flow online that addresses individual drawing challenges and offers one on one dialog with struggling students.

Leave Blank: Continued Action

Implementation Timeline: 2019 - 2020, 2020 - 2021

Leave Blank: 08/10/2015

Leave Blank:

Identify related course/program outcomes: PROGRAM OUTCOMES:

Design Principles: Students will demonstrate the ability to communicate using sophisticated academic language when discussing works of art in terms of design principles.

Art Media: Students will demonstrate proficiency in applying a selected range of media to create artworks at an intermediate college level that expresses their creative voice.

Professional Portfolio: Students will create a professional portfolio of individual artworks that demonstrates the student's ability in a selective range of media.

Proficiency in Studio Practices: Students who complete the Art Major for transfer will demonstrate proficiency in studio practices based upon their area of emphasis.

STUDENT LEARNING OUTCOMES related to this action:

Program Review - Art

ART 008

1. Sight Measuring Objects and Space: Students will be able to translate three-dimensional reality of forms and space into a two-dimensional representation that demonstrates accurate and objective sight measurement.
2. Value: Students will be able to skillfully draw forms and space through gradations of value using selected drawing materials, resulting in clarity and contrast in to define shapes.
3. Linear Perspective: Students will be able to create a drawings that distinguish and demonstrate the use of one-point and two-point perspective.

ART009

1. Students will be able to demonstrate that they have sufficient skill toward the use of a variety of drawing materials in wet and dry media to support further growth in any material use.
2. Students will be able to organize and apply the basic formal elements and principles of design in a resolved drawing.
3. Thematic Content: Students will be able to create an artwork that conveys social or cultural thematic content to generate discussion beyond formal and technical concerns.

ART 049

1. Sight Measuring The Figure: Students will be able to translate three-dimensional reality of the human figure into two dimensional representation that demonstrates accurate and objective sight measurements.
2. Anatomical Features: Students will be able to identify basic anatomical landmarks of the human form.
3. Value Contrast and Clarity: Students will be able to manipulate the art element of Value to produce distinctly different values of a given drawing material toward the depiction of a human form in space.

DISTRICT OBJECTIVE:

District Goal #2: College of the Sequoias will improve the rate at which its students complete degrees, certificates, and transfer objectives. District Objective 2.2: Increase the number of students who transfer to four-year institutions by 10 percent over three years.

Person(s) Responsible (Name and Position): Matthew Rangel, Allyson Sullivan

Rationale (With supporting data): Tutorial services for drawing had been offered in the Tutorial Center but there were routine issues with the limited days and times that the service was available. Over the course of 2018-2019 school year, students taking drawing courses were requesting services at increased and alternate times to meet their needs. Additionally the current services are underutilized impart because the tutor is not located in the art building and now that we are in the pandemic, these services need to be considered virtually.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Classified- New/Replacement - Continued tutorial center support for the art department, however the location would be changed and the number of personnel associated with this resource would be increased. (Active)

Why is this resource required for this action?: This resource is needed to provided more targeted instruction in our drawing classes and to improve our success rates with building skills necessary to succeed on our assignments.

Notes (optional): Funding is currently available within Learning Recourse Center tutorial services.

Cost of Request (Nothing will be funded over the amount listed.):

Program Review - Art

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 1.1 - The District will increase FTES by 1.75% over the three years
District Objective 2.1 - Increase the percentage of students who earn an associate degree or certificate (CTE and Non-CTE) by 5 percentage points over three years
District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years
District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level
District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.
District Objectives: 2013-2015
2013-2015: District Objective #1 - District Objective #1 for 2013-2015: Provide effective academic support services as measured by an increase in the rate at which students successfully complete courses.
District Objectives: 2015-2018
District Objectives - 2.1 - Increase the number of students who are transfer-prepared annually.
District Objectives - 2.2 - Increase the number of students who earn an associate degree or certificate annually.
District Objectives - 3.1 - Reduce the achievement gap of disproportionately impacted student groups annually, as identified in the Student Equity Plan.
District Objectives - 4.2 - Improve the efficiency, effectiveness and communication of human, physical, technological, and financial resources to advance the District Mission.
District Objectives: 2021-2025
District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.
District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.
District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.
District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.

Action: 2019-2021, Improve Supervised Open Studio Usage for Students

The Art Department is requesting to hire a Part-time Classified Two-Dimensional and or Three-Dimensional Lab Technician to manage and supervise usage of studio classrooms outside of scheduled class times to facilitate "Open Studio" use. This action is needed to maintain and increase students accessibility to specialized equipment and materials needed to complete course work and portfolio preparation for transfer in a safe and supervised setting.

Leave Blank: Essential for Operation

Implementation Timeline: 2019 - 2020, 2020 - 2021

Leave Blank: 08/10/2015

Leave Blank:

Identify related course/program outcomes: PROGRAM OUTCOMES:

Art Media: Students will demonstrate proficiency in applying a selected range of media to create artworks at an intermediate college level that expresses their creative voice.

Professional Portfolio: Students will create a professional portfolio of individual artworks that demonstrates the student's ability

Program Review - Art

in a selective range of media.

Proficiency in Studio Practices: Students who complete the Art Major for transfer will demonstrate proficiency in studio practices based upon their area of emphasis.

STUDENT LEARNING OUTCOMES and coursework related to this action for the following courses: ART 006, 007, 015, 121, 122, 130, 176,177, 178,179

DISTRICT OBJECTIVE:

District Goal #2: College of the Sequoias will improve the rate at which its students complete degrees, certificates, and transfer objectives. District Objective 2.2: Increase the number of students who transfer to four-year institutions by 10 percent over three years.

Person(s) Responsible (Name and Position): Matthew Rangel

Rationale (With supporting data): A sign in and time sheet would be implemented to record student and departmental usage to collect relevant data to justify the continuation of this classified employment position.

Currently and historically, students routinely inquire about days and times when Kaweah Room 263A and or Kaweah 213 is open outside of scheduled class times and if supervision is available.

SAFETY GUIDELINES

A part-time classified technician is needed to help support student success and safety in the two and three-dimensional studio lab areas. This job would entail the following duties: overseeing safety policies and compliance within the labs, inventory and care of materials, keeping the lab clean, safe and accessible during open lab hours, coordinate with faculty and students to schedule open hours and tutorial assistance for relevant coursework in printmaking and design subject areas.

ACCESS/EQUITY/STUDENT SUPPORT

Currently, we have a lab that is monitored infrequently by volunteer faculty outside of their regular hours of work. This is not sustainable or in the best interest of the students. When faculty are not available, students are unable to use specialized machines and equipment as a safety precaution. Open lab hours creates access and a space for students to work on assignments without the distractions that take place in their home environment, and provides all students with the specialized equipment and facilities needed to be successful in their courses. This access and equity is essential to their success and completion of their program of study.

Routinely, studio classroom 263A does not have scheduled classes on Mondays and Wednesdays. This allows for the potential to schedule open lab hours for students to access all the specialized equipment as well as any work surfaces and several computers. Under the guidance of a lab technician during these hours, students would be expected to abide by the fine arts division studio safety policies.

COMPENSATION AMOUNT JUSTIFICATION:

Given the range of job duties and expertise associated with this action item, a minimum of 12 hours per week of scheduled time would be sufficient for a part-time employee to fulfill this position.

19 hours /week at \$20/hour = \$380/week for 36 weeks = \$13,680 for each academic year.

The \$20/hour pay rate is based on comparable compensation for similar technical/professional work within the field of art for classified employment.

In the event that a classified position is not available or granted, we would like to request Supplemental Instruction funds to hire student workers for each of the Studio areas.

Priority: High

Safety Issue: Yes

External Mandate: No

Program Review - Art

Safety/Mandate Explanation: A number of machines, equipment, and materials that would be utilized during the hours supervised by this proposed employee have potential safety hazards associated with them. Having demonstrated knowledge of proper operational and safety procedures, the employee would mitigate these safety hazards through direct supervision of any students utilizing such machines, equipment, and materials during scheduled "open studio" hours.

Resources Description

Classified- New/Replacement - Part-time Classified Two-Dimensional and/or Three-Dimensional Lab Technician to manage and supervise usage of the studio classrooms outside of scheduled class times to facilitate 'Open Studio' use. This job would entail the following duties: overseeing safety policies within the lab, inventory of materials, keeping the lab clean and accessible during open lab hours, tutorial assistance for relevant coursework. This position will facilitate student access to specialized equipment in a safe environment that promotes student success and an atmosphere of collaboration with their peers. (Active)

Why is this resource required for this action?: Currently and historically, students routinely inquire about days and times when Kaweah, 263A and Kaweah 213 is open outside of scheduled class times and if supervision is available.

A part-time classified technician is needed to help support student success and safety in the two-dimensional studio lab areas. This job would entail the following duties: overseeing safety policies and compliance within the labs, inventory and care of materials, keeping the lab clean, safe and accessible during open lab hours, coordinate with faculty and students to schedule open hours and tutorial assistance for relevant coursework in printmaking and design subject areas. Currently, we have a lab that is monitored infrequently by volunteer faculty outside of their regular hours of work. This is not sustainable or in the best interest of the students. When faculty are not available, students are unable to use specialized machines and equipment as a safety precaution. Open lab hours create a space for students to work on assignments without the distractions that take place in their home environment, and provides all students with the specialized equipment and facilities needed to be successful in their courses. This access is essential to their success and completion of their program of study.

Routinely, studio classroom 263A does not have scheduled classes on Mondays and Wednesdays. This allows for the potential to schedule open lab hours for students to access all the specialized equipment as well as any work surfaces and several computers. Under the guidance of a lab technician during these hours, students would be expected to abide by the fine arts division studio safety policies.

COMPENSATION AMOUNT JUSTIFICATION:

Given the range of job duties and expertise associated with this action item, a minimum of 12 hours per week of scheduled time would be sufficient for a part-time employee to fulfill this position.

19 hours /week at \$20/hour = \$380/week for 36 weeks = \$13,680 for each academic year.

The \$20/hour pay rate is based on comparable compensation for similar technical/professional work within the field of art for classified employment. This format of compensation would provide flexibility so that one or more employees could perform these cumulative duties in both the 2-D and 3-D areas.

Notes (optional): This position can be filled by a current faculty, COS alumni, or qualified student currently enrolled at COS

Cost of Request (Nothing will be funded over the amount listed.): 13680

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 2.1 - Increase the percentage of students who earn an associate degree or certificate (CTE and Non-CTE) by 5 percentage points over three years

District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level

District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District

Program Review - Art

departments, divisions, and constituents

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

District Objectives: 2015-2018

District Objectives - 1.1 - Increase overall enrollment by 1.75% annually

District Objectives - 2.1 - Increase the number of students who are transfer-prepared annually.

District Objectives - 2.2 - Increase the number of students who earn an associate degree or certificate annually.

District Objectives - 3.1 - Reduce the achievement gap of disproportionately impacted student groups annually, as identified in the Student Equity Plan.

District Objectives - 4.1 - Improve operational systems based upon data driven decision-making as described in the COS 2.0 manuals.

District Objectives - 4.2 - Improve the efficiency, effectiveness and communication of human, physical, technological, and financial resources to advance the District Mission.

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.

Action: Develop OER Resources for Art History Courses

In order to create course documents that can be used for Distance Education, the Art Department is in the process of rewriting curricular content such as art-specific vocabulary definitions, study guides and an image repository used in Art 002, Art 003, Art 004 and Art 005.

Leave Blank:

Implementation Timeline: 2020 - 2021, 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: This action is aligned with the Slide Identification, Contextual Essay and Art-Specific Terminology SLO's for Art 002, Art 003, Art 004 and Art 005. It is also aligned with the Art and Human History and Art-Specific Terminology PLO's for the AAT in Art History and the Art History PLO for the AAT in Studio Arts.

Person(s) Responsible (Name and Position): Allyson Sullivan: Art History Faculty and Emily Campbell: OER Resource Librarian

Rationale (With supporting data): With the challenge of transitioning to online instruction during the Covid-19 pandemic, we are trying to meet the challenge that students face with acquiring affordable textbooks. It is the hope that re-creating course documents, links and PowerPoints with OER definitions and images will improve access to learning materials which will thereby lead to student success. In 2020-2021, definitions of key art historical terms were incorporated into the study guides and attributions for photographs were obtained. The next step in the process is to research OER articles or textbooks to substitute the reading materials for the courses. In the spring of 2020 Allyson Sullivan attended a webinar from the ASCCC about a new OER LibreText for Art Appreciation called a "World Perspective of Art Appreciation." The author, Deborah Gustlin stated during the webinar that two art history OER textbooks may be coming out in 2022. If the LibreText is unveiled, it will be reviewed for use in Art 002 and Art 003. If not, articles from the Heilbrunn Timeline through the Metropolitan Museum, Smarthistory.org and museum websites will be reviewed and gradually added to Canvas modules.

Priority: High

Safety Issue: No

External Mandate: No

Program Review - Art

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years
District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level
District Objectives: 2021-2025
District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.
District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.
District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.
District Objective 4.1 - Increase the effective use of data and transparency in decision making at all institutional levels from 2021-2025.

Action: Improve Student Access to Art History Offerings

Write a Survey of Asian Art that aligns with C-ID Descriptor, ARTH 130 and add the course to the AA-T in Art History and the AA in Art in the Art History Area of Specialization

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: This action is aligned with the Art and Human History and Art-Specific Terminology PLO's for the AA-T in Art History and the Art History PLO for the AA-T in Studio Arts.

Person(s) Responsible (Name and Position): Allyson Sullivan: Art History Faculty

Rationale (With supporting data): This action will expand our non-western offerings and provide an opportunity for our students to complete a course that is listed as a requirement on the TMC in Art History. Our current offerings of Art 004 and Art 005 also count toward this requirement. Adding a Survey of Asian Art will enhance our current curriculum.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2018-2021
District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

Action: Completed Action, 2019-2021, Improve and Sustain COS Art Gallery Operations (Art Department District Budget Augmentation)

In order to maintain a high standard of presentation, and increase the general public presence and campus use of the Art Gallery as a cultural resource, it is necessary to increase the existing stipend amount for managing the art gallery, apart from the normal duties associated with the Gallery Exhibition classes, ART 111, and ART112. Use and attendance data will be tracked compared to prior years' attendance averages to show the results of the increased compensated hours.

Leave Blank:

Implementation Timeline: 2019 - 2020, 2020 - 2021

Leave Blank: 08/13/2021

Leave Blank:

Program Review - Art

Identify related course/program outcomes: This action is related to Program Outcome: "Design Principles" whereby "students will demonstrate the ability to communicate using sophisticated academic language when discussing works of art in terms of design principles." The art gallery is an expansion of a classroom as a professional resource where these discussions take place routinely among faculty and students.

This action is related to District Objectives:

One of the current programs offered by the COS Art Gallery is the "Artists & Exhibitions Lecture Series" (supported by the Foundations grant) will directly support and strengthen the vision and mission of the College of the Sequoias. Exposing our diverse student population to visually and culturally significant artwork and dialog, as well as, awareness of reputable four-year transferrable institutions and programs throughout the United States can aid in our student achieving their full educational potential. More specifically, this lecture series addresses and supports the District Strategic Goals and Objectives 2.2, 3*, and 4.1.

Regarding District Goal #2: College of the Sequoias will improve the rate at which its students complete degrees, certificates, and transfer objectives. District Objective 2.2: Increase the number of students who transfer to four-year institutions by 10 percent over three years. As well as District Goal #4: College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement. District Objective 4.1: Increase the use of data for decision-making at the District and department/unit level. Through the lecture series the Studio Art and Art History departments will be able to track majors and/or interested majors by conducting brief exist surveys after the lectures. The departments will be able to more easily reach students, advise and mentor, as well as support students in a more specialized/ personalized approach. Currently there is not a tracking system in place. Tracking majors as well as exposing them to transferable programs, professors and artists living and working throughout the United States can expose our diverse student population to opportunities they otherwise would not have access to or knowledge of.

District Goal #3: College of the Sequoias will strategically tailor and implement academic programs and student services that match the unique needs of its student population and the demands of ongoing changes in workforce development. The lecture series does not directly target the listed objectives 3.1 or 3.2 under this District Goal; however, through the tracking our declared and interested majors the departments can develop and implement additional programs and services to support our diverse student population. With the Foundation's support of this lecture series their will be an increase in opportunities for students to be exposed to positive relationships with transferable four-year institutions to further their educational path, as well as, lead to awareness of current and evolving workforce and employment opportunities.

Person(s) Responsible (Name and Position): Matthew Rangel

Rationale (With supporting data): Currently gallery stipend is \$300 annually

We are proposing an increase to the gallery stipend or hourly compensation to \$7000 annually. This format of compensation would provide flexibility so that one or more employees could perform these cumulative duties.

JOB TASKS for COS Art Gallery operations:

- Corresponding with current and future exhibiting artists by phone and/or email (Art Gallery and now the LRC exhibition space)
- Creating, providing, confirming exhibition contracts with exhibiting artists (Art Gallery and now the LRC exhibition space)
- Coordinating and scheduling the 'Artist & Exhibitions Lecture Series', assisting artist lecturers with travel arrangements and scheduling applicable skill demonstrations in various studio media
- Confirming insurance documentation to Karen Pauls with each exhibition
- Condition reports and photo documentation for each piece on display for insurance record keeping (gallery students assist with this throughout the semester)
- Creating label information, didactic panels related to a given exhibition, exhibition statement for each show (6x art gallery & 4x LRC)

Program Review - Art

- Curate, install, and strike exhibitions
- Maneuver oversized ladder and adjust gallery lights
- Creating/designing/ordering promotional materials - posters, postcards, eblast flyers for community organizations
- Photographing exhibition and providing digital files to exhibiting artists for their records
- Updating/posting to the gallery social media sites; Facebook and Instagram
- Writing a press release for exhibitions (each semester a press release is written by students for the gallery class), which is also provided to local online magazines such as Kings River Life
- If artwork is shipped, unpacking artwork (with photo documentation & notation), repacking artwork (gallery class may or may not participate depending on the installation turn-around time)
- Going to grocery store to purchase items for each reception (reception food expense reimbursed)
- Inventorying and submitted order requests to Mary for necessary supplies such as nails, hangers, mat board, foam core, velcro, etc
- At least once a semester attend an Arts Consortium meeting to promote and update the community on the upcoming events with the gallery and COS Art Department
- Attend a monthly meeting with CREATE TC, which is a collaborative initiative to connect K-12 age students with art in the community. TCOE takes a leadership role with this group, which has provided opportunities for the gallery to be used as a visual resource for local high schools to be exposed to artwork since Tulare County does not have a dedicated art museum. Future collaborations are in planning stages for related events related more to the COS Art Department needs as a whole (Future opportunities to develop programming for community outreach with local Tulare County junior high and high schools to visit gallery, build specialized lesson plans inspired by current exhibition on display).
- Going to multiple art related community organizations in Visalia to drop off postcards and posters for each exhibition
- Obtaining any necessary temporary parking permits for exhibition/visiting artists
- Submitting facilities requests for various events related to the gallery
- Submitting relaxed parking for lot 7 for each exhibition reception and for the print auction
- Collaborating and/or installing artwork for display elsewhere on campus (example for Spring 2019 I put up a three-person student exhibition in the ACE Tutorial Center at their request or the President's display case in Sequoia outside of Administration)
- Hosting and assisting other departments use of the gallery (example the Psychology Poster display with prof Josh Muller)

COMPENSATION AMOUNT JUSTIFICATION:

Given the range of job duties associated with art gallery operations, six hours a week of skilled tasks is the typical amount of time (current and historical) to sustain gallery operations at a sustainable and professional level.

Six hours /week at \$32/hour = \$192/week for 36 weeks = \$6,912 + 4 hours during one week at the end of June - early July to strike and install the exhibition at the Learning Resource Center = \$7000

The \$32/hour pay rate is based on comparable compensation for similar professional work within the region.

Program Review - Art

This framework of compensation through the art gallery stipend and or hourly compensation is currently the most efficient method to address these tasks by one or several qualified individuals over a given year.

Priority: High

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Resources Description

Adjustment to Base Budget - Currently gallery stipend is \$300 annually

We are proposing an increase to the gallery stipend or hourly compensation to \$7000 annually. This format of compensation would provide flexibility so that one or more employees could perform these cumulative duties.

JOB TASKS for COS Art Gallery operations:

- Corresponding with current and future exhibiting artists by phone and/or email (Art Gallery and now the LRC exhibition space)
- Creating, providing, confirming exhibition contracts with exhibiting artists (Art Gallery and now the LRC exhibition space)
- Coordinating and scheduling the 'Artist & Exhibitions Lecture Series', assisting artist lecturers with travel arrangements and scheduling applicable skill demonstrations in various studio media
- Confirming insurance documentation to Karen Pauls with each exhibition
- Condition reports and photo documentation for each piece on display for insurance record keeping (gallery students assist with this throughout the semester)
- Creating label information, didactic panels related to a given exhibition, exhibition statement for each show (6x art gallery & 4x LRC)
- Curate, install, and strike exhibitions
- Maneuver oversized ladder and adjust gallery lights
- Creating/designing/ordering promotional materials - posters, postcards, eblast flyers for community organizations
- Photographing exhibition and providing digital files to exhibiting artists for their records
- Updating/posting to the gallery social media sites; Facebook and Instagram
- Writing a press release for exhibitions (each semester a press release is written by students for the gallery class), which is also provided to local online magazines such as Kings River Life
- If artwork is shipped, unpacking artwork (with photo documentation & notation), repacking artwork (gallery class may or may not participate depending on the installation turn-around time)
- Going to grocery store to purchase items for each reception (reception food expense reimbursed)
- Inventorying and submitted order requests to Mary for necessary supplies such as nails, hangers, mat board, foam core, velcro, etc
- At least once a semester attend an Arts Consortium meeting to promote and update the community on the upcoming events with the gallery and COS Art Department

Program Review - Art

- Attend a monthly meeting with CREATE TC, which is a collaborative initiative to connect K-12 age students with art in the community. TCOE takes a leadership role with this group, which has provided opportunities for the gallery to be used as a visual resource for local high schools to be exposed to artwork since Tulare County does not have a dedicated art museum. Future collaborations are in planning stages for related events related more to the COS Art Department needs as a whole (Future opportunities to develop programming for community outreach with local Tulare County junior high and high schools to visit gallery, build specialized lesson plans inspired by current exhibition on display).
- Going to multiple art related community organizations in Visalia to drop off postcards and posters for each exhibition
- Obtaining any necessary temporary parking permits for exhibition/visiting artists
- Submitting facilities requests for various events related to the gallery
- Submitting relaxed parking for lot 7 for each exhibition reception and for the print auction
- Collaborating and/or installing artwork for display elsewhere on campus (example for Spring 2019 I put up a three-person student exhibition in the ACE Tutorial Center at their request or the President's display case in Sequoia outside of Administration)
- Hosting and assisting other departments use of the gallery (example the Psychology Poster display with prof Josh Muller)

COMPENSATION AMOUNT JUSTIFICATION:

Given the range of job duties associated with art gallery operations, six hours a week of skilled tasks is the typical amount of time (current and historical) to sustain gallery operations at a sustainable and professional level.

Six hours /week at \$32/hour = \$192/week for 36 weeks = \$6,912 + 4 hours during one week at the end of June - early July to strike and install the exhibition at the Learning Resource Center = \$7000

The \$32/hour pay rate is based on comparable compensation for similar professional work within the region.

This framework of compensation through the art gallery stipend is currently the most efficient method to address these tasks by one or several qualified individuals over a given year. (Active)

Why is this resource required for this action?: In order to maintain a high standard of presentation, and increase the general public presence of the Art Gallery located in the Kaweah building, of the Visalia Campus, it is necessary to increase the stipend for managing the art gallery, apart from the normal duties associated with the Gallery Exhibition classes, ART 111, and ART112.

This will in turn increase the faculty, staff, and general public attendance at the art gallery events. This data will be tracked compared to prior years' attendance averages to show the results of the increased compensated hours.

It is necessary to operate a fully functioning art gallery to not only culturally benefit the community as a whole, but also to expose our Art and Art History majors to the operations of a gallery, and to see a broad range of practicing artists.

Notes (optional): Currently gallery stipend is \$300 annually. We are proposing an increase of the gallery stipend or hourly compensation to \$7000 annually. This format of compensation would provide flexibility so that one or more employees could perform these cumulative duties.

Cost of Request (Nothing will be funded over the amount listed.): 7000

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

Program Review - Art

District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level

District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

Action: Completed Action, 2019-2021, Improve Gallery Storage and Access to Digital Technology

Convert Kaweah 266 to a fabrication lab for digital technology and remodel existing unused locker area behind the second floor elevator of the Kaweah Building for storage.

Leave Blank: Essential for Operation

Implementation Timeline: 2019 - 2020, 2020 - 2021

Leave Blank: 09/28/2018

Leave Blank:

Identify related course/program outcomes: PROGRAM OUTCOMES:

Design Principles: Students will demonstrate the ability to communicate using sophisticated academic language when discussing works of art in terms of design principles.

Art Media: Students will demonstrate proficiency in applying a selected range of media to create artworks at an intermediate college level that expresses their creative voice.

Professional Portfolio: Students will create a professional portfolio of individual artworks that demonstrates the student's ability in a selective range of media.

Proficiency in Studio Practices: Students who complete the Art Major for transfer will demonstrate proficiency in studio practices based upon their area of emphasis.

STUDENT LEARNING OUTCOMES for courses: ART 023, 025, 032, 033, 066, 067, 121, 122, 130, 141, 142, 177, 178, 179

DISTRICT OBJECTIVE:

District Objective 2.1 - Increase the percentage of students who earn an associate degree or certificate (CTE and Non-CTE) by 5 percentage points over three years

District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

Person(s) Responsible (Name and Position): Matthew Rangel, Amie Rangel

Rationale (With supporting data): We would like to convert Kaweah 266 into a fabrication lab for digital technology. It is essential to house the lab in a non-classroom setting so that the technology will be accessible to a wider range of 2-D and 3-D courses (ART 023, 025, 032, 033, 066, 067, 121, 122, 130, 141, 142, 177, 178, 179) throughout a given day of instruction within the art building. Currently the size of Kaweah Rm 266 is appropriate for the equipment, additionally that is a locked room that is accessible to all art instructors, and it is air conditioned to help maintain the life of the equipment.

Currently, the Art Gallery uses room 266 for the storage of pedestals, step ladders, gallery stock frames, and miscellaneous tools, which is inadequate due to the physical risk to students and faculty that have to move, lift, and stack pedestals in such a way to fit all necessary items in the room. The number of pedestals is necessary to accommodate a three-dimensional solo or group exhibition of works according to the square footage of the COS Art Gallery, so reducing the number of them would not allow proper presentation of such media in a professional manner. Additionally these items do not need to be continually air conditioned.

Priority: High

Program Review - Art

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation: Due to the size of the current storage for gallery display items such as pedestals, in order to fit them into the existing space, heavy pedestals have to be stacked or nested on or into each other. The potential for unforeseen physical risk or injury is high to students and faculty who must engage in activities to remove or return items in this location. The area behind the second floor elevator would also be more secure if it was enclosed as the lockers are no longer used.

Resources Description

Facilities - Remodeling existing exterior locker storage behind second floor elevator of Kaweah Building to COS Art Gallery storage. The current location would be altered to an interior secure room that does not need air conditioning. After meeting with Facilities Director, Byron Woods, on the matter, the potential to reclaim an office space or usable room for alternative instructional use would be gained if a new storage location is created. (Active)

Why is this resource required for this action?: The gallery currently stores 14 large heavy wooden display pedestals in an office and 70 gallery stock frames in rm 266 of Kaweah Building. Creating a larger, more accessible location to store such items would reduce the physical risk to students and faculty that move these items. As well as, facilities can reclaim a room to be used for new fabrication lab for digital technology.

Notes (optional): Met with Facilities Director, Byron Woods, on Monday 9/24/2018

Cost of Request (Nothing will be funded over the amount listed.): 50000

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

Action: Completed Action 2019-2021, Digital Cameras to increase Access

The recent approval of ART 180 - Introduction to Digital Photography Fine Art Emphasis, is a great addition to our course offerings. It is also a course that is on the TMC model for the AAT Studio Art degree. It is aligned to the CID ART260 course.

One of the major hurdles with any photography course is access to equipment. We are requesting the purchase of 29 Digital Single Lens Reflex cameras. This would supply each student and the instructor with the same device, improving instruction and continuity of the class. We would love to have each student own their own camera, but we realize that a large portion of our student population would not be able to afford the camera required. The price for a DSLR that will meet the course description and requirements is in the range of \$500- \$800. We will work with the Library to handle the checking in and out of the camera equipment each term to ensure the equipment is returned and if not, then a hold may be placed on a students record.

Leave Blank:

Implementation Timeline: 2019 - 2020, 2020 - 2021

Leave Blank:

Leave Blank:

Identify related course/program outcomes: This request will be linked to the approved course, ART 180, Introduction to Digital Photography (CID ARTS260).

By the department being able to offer the equipment for students in financial hardship, it aligns with the College of the Sequoias' Student Equity Plan. Specifically, access due to economic hardship.

Person(s) Responsible (Name and Position): Charles Neumann, Fulltime Faculty Art 3-D

Rationale (With supporting data): To support the approved course, ART 180 Introduction to Digital Photography, CID ARTS260, we are requesting the purchase of 29 Digital Single Lens Reflex cameras. The goal is for each student to purchase their own camera, but many of our students may not be able to afford this expense of approximately \$650 each. We will work with the Library to handle the checking in and out of the camera equipment each term.

By the department being able to offer this equipment for students in financial hardship, it aligns with the College of the Sequoias' Student Equity Plan. Specifically, access due to economic hardship.

Program Review - Art

To measure the success of the purchase of equipment will be to record the check out logs of the cameras, and also in the retention rate of those students in the Introduction to Photography course, beyond census date.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Update on Action

Updates

Update Year: 2020 - 2021

08/27/2020

Status: Action Completed

The course, ART 180 Intro Digital Photo - Fine Art was proposed and approved in Course Leaf. The funding proposal for the cameras was not funded in 2019-2020. The request for the camera equipment has been revised, re mapped to District Objectives and is being resubmitted.

Impact on District Objectives/Unit Outcomes (Not Required): Without the equipment, we would not be able to offer the course ART 180 in an equitable way, due to the financial hardship of many of our students.

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 2.1 - Increase the percentage of students who earn an associate degree or certificate (CTE and Non-CTE) by 5 percentage points over three years

District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level

Action: Completed Action: 2020-2021 Studio Efficiency and Safety

Due to having to social distance in hybrid lab courses, the arrangement of equipment and furniture needs to be adjusted to increase spacing and also to improve efficiency. In addition, this moving of items will also increase the safety aspects of the room. A request will be made to facilities to paint a stripe on the wall above all storage shelving to ensure that the 18 inch required clearance below the ceiling and fire sprinklers is always maintained. Stripping on the floor in front of fire extinguishers, and access to the sprinkler riser room will also be requested through facilities.

Leave Blank:

Implementation Timeline: 2020 - 2021

Leave Blank:

Leave Blank:

Identify related course/program outcomes: Safe operation of tools, equipment, and usage of studios is a topic or objective in all studio courses. Some aspects of the action relate to fire code, and standard safety practices.

Person(s) Responsible (Name and Position): Charles Neumann 3-D Art Instructor

Rationale (With supporting data): Safe operation of tools, equipment, and usage of studios is a topic or objective in all studio courses. Some aspects of the action relate to fire code, and standard safety practices.

Priority: Medium

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation: Clear paths and access to the following items are required at all times: sprinkler riser rooms, fire extinguishers, entry and exit doors, clearance between storage and fire sprinklers.

If inspected by a fire marshal, the college could be mandated to comply within a specified time range and or fined.

Update on Action

Program Review - Art

Updates

Update Year: 2020 - 2021

08/17/2021

Status: Action Completed

A large clean up effort and removal of broken equipment, and old materials from processes no longer taught in the department were removed from the kiln yard in Kaweah 213A. This freed up a large space outdoors. Some equipment in Kaweah 213A has been rearranged to allow better utilization of the space. The two entries into Kaweah 213A were designated as an in door and out door to reduce bottle necking at the entry/exit points.

In coordination with facilities, red tape was applied to the walls above all existing shelves or storage, to indicate 18 inches below the ceiling. This will help with avoiding any unsafe storage of materials as well as meeting fire codes.

The Floor in Kaweah 213C has been stripped so that a clear path is always open to the fire sprinkler riser room.

Additional Signage has been placed in the room to improve safety standards, such as "Do Not Block Door" ," Keep clear at all times", "SDS Located here".

Part of this action will be revised and continued for next AY. Stripping in front of fire extinguishers still needs to be completed. Coordination with facilities will occur to see if some extinguishers can be relocated to allow for better work and storage areas in the studio.

Impact on District Objectives/Unit Outcomes (Not Required): Improved Safety standards in the studio.

Action: Completed Action: 2020-2021 Safe storage and proper labeling of art materials in labs to increase safety and compliance.

Label all items that qualify as a container per OSHA standards. A container is "any bag, barrel, bottle, box, can, cylinder, drum, reaction vessel, storage tank, or the like."

Currently when we have multiple identical items, they are put into a box or container. This new container is not always labeled for its contents, but is required to be labeled. Other cases are when a material is divided up out of its original labeled container and placed into multiple new containers. These new container needs a label.

This step of ensuring every container has a proper label, will increase studio efficiency, safety, and compliance.

Leave Blank:

Implementation Timeline: 2020 - 2021

Leave Blank:

Leave Blank:

Identify related course/program outcomes: Safe operation of tools, equipment, and usage of studios is a topic or objective in all studio courses. Some aspects of the action relate to fire code, and standard safety practices.

Person(s) Responsible (Name and Position): Charles Neumann 3-D Art Instructor

Rationale (With supporting data): These changes are necessary to allow a safe efficient studio for students to work in for their courses. In addition, it is required by OSHA.

Priority: Medium

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation: OSHA requires that all containers be labeled. This is also a good practice that can avoid any confusion for students, faculty, or staff that utilize the facility.

Update on Action

Updates

Update Year: 2020 - 2021

08/17/2021

Status: Action Completed

Containers have been labeled and storage of materials is improving. Laminated labels have been placed on the 40 gallon clay buckets, tape labels have been placed on the smaller containers in Kaweah 213B.

This action is complete. However it will also be an ongoing effort to maintain labels on new containers.

Impact on District Objectives/Unit Outcomes (Not Required): Improved safety and compliance with OSHA standards on labeling containers.

Program Review - Art

Action: Completed Action via other funding 2021-2022 Digital Photography Accessories

We would like to add a variety of interchangeable lenses, compatible with our Canon EOS SL3 DSLR cameras, that students are checking out in ART 180. (Telephoto and Macro, and 50mm Lenses.)

We would also like a green screen kit, to be installed in the Digital Art Lab.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes: ART 180 - Introduction to Digital Photo, Course Outcomes 1 and 2:

1. Students will demonstrate the ability to manually manipulate digital camera controls to make technically precise exposures.
2. Students will produce original works of photography that synthesize concepts and images into coherent compositions.

Person(s) Responsible (Name and Position): Adam Boggs

Rationale (With supporting data): By adding more options in lenses, students can take more technically accurate images for their course work and portfolio.

Priority: Medium

Safety Issue: No

External Mandate: No

Safety/Mandate Explanation:

Update on Action

Updates

Update Year: 2021-2022

10/19/2021

Status: Action Completed

Funding via COVID accounts were able to place the order for the requested items to supplement the instructional materials that students can check out for use in ART 180.

Impact on District Objectives/Unit Outcomes (Not Required):

Resources Description

Equipment - Instructional - For the green screen set up, we need 1 of each of the following:

Magnus VT-4000 Tripod System with Fluid Head B&H #MAVT4000 MFR #VT-4000 \$169.95

Westcott X-Drop Kit (5 x 12', GreenScreen) B&H #WE579SK \$139.90

We are requesting the purchase 5 each of/or equivalent to that below:

Canon EF-S 55-250mm f/4-5.6 IS STM Lens B&H #CA55250STM • MFR #8546B002 \$299.99 each

Canon EF 50mm f/1.8 STM Lens Imported B&H #CA5018EFSTM • MFR #0570C002 \$125.00 each

Canon EF-S 35mm f/2.8 Macro IS STM Lens B&H #CA3528EFS • MFR #2220C002 \$349.99 each

Lensbaby Composer Pro II with Sweet 50 Optic for Canon EF B&H #LELBPC250C • MFR #LBPC250C \$299.95 each

Prices are from BH photo video, as of 10/6/21

We need to include shipping and handling and tax.

approximation of \$5374.68 for equipment

tax \$484.00

Shipping is free from B&H Photo Video

total of approximately \$6,168.70 (Active)

Why is this resource required for this action?: The additional lenses for the DSLR cameras that we currently have will allow for more flexibility in the kinds of photographs that instructors assign or that students want to investigate. The lenses will also build a stronger technical knowledge of photography as a media.

Program Review - Art

Notes (optional):

Cost of Request (Nothing will be funded over the amount listed.): 6200

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

Action: 2019-2021, (Discontinued due to revised joint faulty request) Improve Academic Pathway Through Digital Art

The art department is requesting that the college hire a full-time faculty member in two-dimensional art. To compliment the areas of specialization that our current faculty possess, the faculty member that we are seeking to fill this position would specialize in digital media in such a way that builds upon established academic fine art and design core curriculum within two-dimensional art.

Leave Blank:

Implementation Timeline: 2019 - 2020, 2020 - 2021

Leave Blank: 09/24/2018

Leave Blank:

Identify related course/program outcomes: This action item is linked to the course level outcomes for Art 006, Art 007, Art 023, Art 025 and Art 180 (New Digital Photography course) and any additional courses drafted as a result of the faculty members expertise.

This action also aligns with all of our Program Learning Outcomes

Person(s) Responsible (Name and Position): Art Faculty members; Matthew Rangel, Allyson Sullivan and Charles Neumann

Rationale (With supporting data): The strength of our program rests in the dedication, coordination, curriculum development, teaching ability and expertise of our full-time faculty. Fulfilling this action item would ensure that our students are prepared for successful transfer, and the completion of our existing degree objectives. Full-time faculty collaborate with adjunct faculty within our department, help students prepare portfolios, write letters of recommendation, coordinate faculty scheduling with the division chair, write and update curriculum, annual program review updates, recruit students, input assessment results and collaborate with members of our community with art related events. A full-time instructional position within the two-dimensional area would fulfill the mission statement of our college to our students of lifelong learning and academic transfer.

A model program within California that we would like our students to aspire toward would be Graphic Design and or Illustration at CSU, Long Beach. Additionally, the C-ID website is currently working on two Graphic Design course descriptors (<https://c-id.net/descriptors/drafts/view>). Hiring a professor who specializes in digital art may enable us to introduce Graphic Design courses to our Fine Arts program. Another model program is the Film and Digital Arts Program at the University of New Mexico.

A full-time 2-D faculty member would oversee and develop new curriculum and contemporary content in the foundation courses of Art 023 and Art 025. Without the full timer coordinating all the logistics of the department and overseeing the commitment of teaching the foundation classes, students would lack the required skills to help them become successful and build proficiency in other studio courses. If students do not gain the basic skills, we would be unable to meet our program learning outcomes for each of our degree objectives. Currently, the digital and design courses are taught by adjunct faculty.

Program Review - Art

Priority: High

Safety Issue: No

External Mandate: Yes

Safety/Mandate Explanation: Improve Full-time to Part-time Faculty Ratio in the Art Department

Update on Action

Updates

Update Year: 2021-2022

10/05/2021

Status: Action Discontinued

This action is being marked as discontinued because we are attempting to make a new joint faculty request with the Graphic Design Department. We would still like to keep this action in Program Review to retain the record that this position has been previously requested.

(This is similar to how old SLOs are deactivated but not deleted for courses, in tracdat.)

Impact on District Objectives/Unit Outcomes (Not Required):

Update Year: 2020 - 2021

10/13/2020

Status: Continue Action Next Year

This request for a full time Art Faculty with a digital media focus is a vital part of the department that is still needed to develop course curriculum and meet the needs of students wanting to emphasis in a digital media. We understand the current climate of COVID and high ratio of full-time faculty at the college overall is high. Therefore, we still want the need to be known, but respect that this request will not be granted in 2020-2021. The art department will continue to discuss the role, required skill base, and potentially the possibility of working along side the graphic design department as part of the proposed new faculty's load requirements.

Impact on District Objectives/Unit Outcomes (Not Required):

Link Actions to District Objectives

District Objectives: 2018-2021

District Objective 1.1 - The District will increase FTES by 1.75% over the three years

District Objective 2.1 - Increase the percentage of students who earn an associate degree or certificate (CTE and Non-CTE) by 5 percentage points over three years

District Objective 2.2 - Increase the number of students who transfer to a four-year institution by 10 percent over three years

District Objective 4.1 - Increase the use of data for decision-making at the District and department/unit level

District Objective 4.2 - Improve organizational effectiveness by strengthening operations of and communication between District departments, divisions, and constituents

District Objective 4.3 - College of the Sequoias Board of Trustees, administration, faculty, and staff will engage in best practices and staff development to sustain effective operational systems for institutional assessment and continuous improvement.

District Objectives: 2021-2025

District Objective 1.1 - The District will increase FTES 2% from 2021 to 2025.

District Objective 2.1 - Increase the number of students who earn an associate degree or certificate (CTE and non-CTE) by 5% from 2021-2025.

District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.

District Objective 2.4 - Increase the percentage of CTE students who achieve their employment objectives by five percentage points (job closely related to field of study and attainment of a livable wage) and the number of CTE students who successfully complete 9+ CTE units in a single year by 10% from 2021-2025.

Program Review - Art

District Objective 3.1 - Reduce equity gaps in course success rates across all departments by 40% from 2021-2025.

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.

District Objective 4.3 - Improve professional development practices District-wide for all District employees to support equity and operational effectiveness from 2021-2025.

Action: Discontinue 2021-2022 Kaweah 213A Electrical Improvements

Improve safety in Kaweah 213A by adding 3 electrical drops from the ceiling. This would be one drop above each communal table in the classroom. Each drop will need 4-6 110 volt sockets.

Leave Blank:

Implementation Timeline: 2021 - 2022

Leave Blank:

Leave Blank:

Identify related course/program outcomes:

Person(s) Responsible (Name and Position): Charles Neumann

Rationale (With supporting data): When power tools or electrical equipment are being used in Kaweah 213A, we have to run extension cords from the wall outlet, or from the outlets set aside for the potter's wheels. So there are plenty of outlets in the room. However, whenever an extension cord, much less 4 to 6 extension cords are being used by students simultaneously, this creates the real possibility of a tripping hazard. By adding electrical drops above the three communal work tables, this will eliminate the need for extension cords.

Priority: Medium

Safety Issue: Yes

External Mandate: No

Safety/Mandate Explanation: To eliminate or reduce tripping hazards.

Update on Action

Updates

Update Year: 2021-2022

10/22/2021

Status: Action Discontinued

The idea of adding electrical drops to avoid using power cords in 213A was perceived to be a good idea by Byron Woods. After review by the electrician, they made recommendations of using power poles that are permanently attached to the floor and ceiling, instead. This option would not accommodate the multi discipline and processes that occur in that room.

The most economical option left to solve the issue, is to continue using extension cords and to cover them up with floor mats to reduce the risk of tripping hazards.

Impact on District Objectives/Unit Outcomes (Not Required):

Resources Description

Facilities - Add a total of 3 electrical drops above the three large work tables in Kaweah 213A.

Each drop needs 4-6outlets, 110V on a 15 Amp circuit. (Active)

Why is this resource required for this action?: This will help reduce the use of extension cords when tools are used in ART 32,33,66,67,61,62,63,and 64.

Notes (optional): quote requested but not yet received.

Cost of Request (Nothing will be funded over the amount listed.): 5000

Link Actions to District Objectives

District Objectives: 2021-2025

Program Review - Art

District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.